

Recommendations of the City Finance and Governance Committee – 21 October 2025

Strategic Alignment – Our Corporation

Public

**Tuesday, 28 October 2025
Council**

Program Contact:

Rebecca Hayes, Associate
Director Governance and
Strategy

Approving Officer:

Anthony Spartalis, Chief
Operating Officer

EXECUTIVE SUMMARY

The City Finance and Governance Committee considered the following Items at its meeting held on 21 October 2025 and resolved to present to Council the following recommendations for Council determination:

- Item 7.1 – City of Adelaide 2024/25 Annual Report
- Item 7.2 – Review of Council Delegations
- Item 7.3 - Review of the Behavioural Management Policy

RECOMMENDATION

1. **Recommendation 1** – Item 7.1 - City of Adelaide 2024/25 Annual Report

THAT COUNCIL:

1. Adopts the City of Adelaide 2024/25 Annual Report as contained in Attachment A to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.
2. Adopts the 2024/25 Audit and Risk Committee Presiding Member's Annual Report as contained in Attachment B to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.
3. Adopts the Adelaide Central Market Authority 2024/25 Annual Report as contained in Attachment C to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.
4. Adopts the Adelaide Economic Development Agency 2024/25 Annual Report as contained in Attachment D to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.
5. Adopts the Kadaltilla / Adelaide Park Lands Authority 2024/25 Annual Report as contained in Attachment E to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.
6. Approves that no amendments be made to the Kadaltilla 2023–2028 Strategic Plan.
7. Adopts the Brown Hill and Keswick Creeks Stormwater Board 2024/25 Annual Report as contained in Attachment F to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.
8. Notes the 2024/25 Consolidated Financial Statements of the City of Adelaide, and the Financial Statements of the Adelaide Economic Development Agency, Kadaltilla / Adelaide Park Lands Authority, Adelaide Central Market Authority and Brown Hill and Keswick Creeks Stormwater Board were presented to the Audit and Risk Committee at Agenda Item 8.2 of its meeting of 24 September 2025, and that the Audit and Risk Committee recommended to Council that they be included in the adopted Annual Report.

9. Authorises the Chief Executive Officer or delegate can make minor or technical amendments to the City of Adelaide 2024/25 Annual Report as contained in Attachment A to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.

2. **Recommendation 2 – Item 7.2 - Review of Council Delegations**

THAT COUNCIL:

1. Resolves to grant the delegation of powers and functions of the Council as provided for in the attached instrument of delegation (Attachment A to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025).

Such powers may be further delegated by the Chief Executive Officer in accordance with section 44 and 101 of the *Local Government Act 1999* (SA) as the Chief Executive Officer sees fit, unless indicated herein or in the Schedule of conditions contained in each proposed Instrument of Delegation.

Planning, Development and Infrastructure Act 2016 (Instrument A)

2. Resolves to grant the delegation of powers and functions under the *Planning, Development and Infrastructure Act 2016* (SA), exercising the power contained in section 100 of the *Planning, Development and Infrastructure Act 2016* (SA), as provided for in the attached instrument of Delegation (Attachment A to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025) to the person occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.

Such powers and functions may be further delegated by the Chief Executive Officer in accordance with section 44 and 101 of the *Local Government Act 1999* (SA) as the Chief Executive Officer sees fit, unless indicated herein of the Schedule of Conditions contained in the proposed Instrument of Delegation.

Planning, Development and Infrastructure Act 2016 (SA) (Instrument B)

3. Resolves to grant the delegation of powers and functions under the *Planning, Development and Infrastructure Act 2016* (SA), exercising the power contained in section 100 of the *Planning, Development and Infrastructure Act 2016* (SA), as provided for in the attached instrument of Delegation (Attachment A to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025) to the person occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.

Such powers and functions may be further delegated by the Chief Executive Officer in accordance with section 100(2)(c) of the *Planning, Development and Infrastructure Act 2016* (SA) as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.

Adelaide Central Market Authority

4. Resolves to grant the delegation of powers and functions as provided for in the attached instrument of delegation (Attachment B to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025), exercising the powers contained in section 44 of the *Local Government Act 1999* (SA) to the Adelaide Central Market Authority subject to the conditions and/or limitations, if any, specified herein or in the proposed instrument of Delegation.

Adelaide Economic Development Agency

5. Resolves to grant the delegation of powers and functions as provided for in the attached instrument of delegation (Attachment C to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025), exercising the powers contained in section 44 of the *Local Government Act 1999* (SA) to the Adelaide Economic Development Agency subject to the conditions and/or limitations, if any, specified herein or in the proposed instrument of Delegation.

Road Traffic Act 1961 (SA) General Approval

6. Resolves to grant the sub-delegation of powers under the *Road Traffic Act 1961* (SA) as provided for in the attached instrument of delegation (Attachment D to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025).

7. Approves in accordance with the Instrument of General Approval and Delegation to Council (dated 22 August 2013) from the Minister for Transport and Infrastructure (General Approval), the following person(s) pursuant to Clause A.7 of the General Approval to endorse Traffic Impact Statements for the purposes of Clause A of the General Approval provided that such person(s) shall take into account the matters specified in Clause A.7 of the General Approval in respect of Traffic Impact Statements:
 - 7.1. Justine Austin
 - 7.2. Penelope Bennett
 - 7.3. Sean Howie
8. Approves, in accordance with Clause A.7 of the General Approval, that the Council is of the opinion that the following person(s) is/are experienced traffic engineering practitioner(s) for the purposes of preparing a Traffic Impact Statement as required by Clause A.7 of the General Approval:
 - 8.1. Justine Austin
 - 8.2. Jarrod Armitage
 - 8.3. Penelope Bennett
 - 8.4. Christian Bias
 - 8.5. Sean Howie
 - 8.6. Darren Mitchell
 - 8.7. Stephanie Papandrea
 - 8.8. Amy Smith
9. Approves, in accordance with Clause A.7 of the General Approval, that the Council is of the opinion that the following person(s) is/are experienced traffic engineering practitioner(s) for the purposes of preparing a Traffic Impact Statement as required by Clause A.7 of the General Approval (Limited to the install, removal and maintenance of On-Street parking):
 - 9.1. Aaron Barnes
 - 9.2. Shaun Coulls
10. Approves In accordance with Clause E.2 of the General Approval, the Council is of the opinion that the following person(s) has (have) an appropriate level of knowledge and expertise in the preparation of Traffic Management Plans:
 - 10.1. Justine Austin
 - 10.2. Jarrod Armitage
 - 10.3. Penelope Bennett
 - 10.4. Christian Bias
 - 10.5. Sean Howie
 - 10.6. Darren Mitchell
 - 10.7. Stephanie Papandrea
 - 10.8. Amy Smith

3. **Recommendation 3** – Item 7.3 - Review of the Behavioural Management Policy

THAT COUNCIL:

1. Adopts the Council Member Behavioural Management Policy as contained in Attachment A to Item 7.3 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.
2. Authorises the Chief Executive Officer to make any minor editorial and formatting changes as required to finalise the Council Member Behavioural Management Policy as contained in Attachment A to Item 7.3 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.

DISCUSSION

1. The City Finance and Governance Committee met at a meeting of the Committee on Tuesday 21 October 2025. The Agenda with public reports for the meeting can be viewed [here](#).
2. Where the resolution of the Committee differs from the recommendation published in the Committee agenda, the Committee's recommendation to the Council is listed first, with the original recommendation provided in grey and italics.
3. The following matters were the subject of deliberation:

3.1. Item 7.1 – City of Adelaide 2024/25 Annual Report

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Adopts the City of Adelaide 2024/25 Annual Report as contained in Attachment A to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.
2. Adopts the 2024/25 Audit and Risk Committee Presiding Member's Annual Report as contained in Attachment B to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.
3. Adopts the Adelaide Central Market Authority 2024/25 Annual Report as contained in Attachment C to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.
4. Adopts the Adelaide Economic Development Agency 2024/25 Annual Report as contained in Attachment D to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.
5. Adopts the Kadaltilla / Adelaide Park Lands Authority 2024/25 Annual Report as contained in Attachment E to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.
6. Approves that no amendments be made to the Kadaltilla 2023–2028 Strategic Plan.
7. Adopts the Brown Hill and Keswick Creeks Stormwater Board 2024/25 Annual Report as contained in Attachment F to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.
8. Notes the 2024/25 Consolidated Financial Statements of the City of Adelaide, and the Financial Statements of the Adelaide Economic Development Agency, Kadaltilla / Adelaide Park Lands Authority, Adelaide Central Market Authority and Brown Hill and Keswick Creeks Stormwater Board were presented to the Audit and Risk Committee at Agenda Item 8.2 of its meeting of 24 September 2025, and that the Audit and Risk Committee recommended to Council that they be included in the adopted Annual Report.
9. Authorises the Chief Executive Officer or delegate can make minor or technical amendments to the City of Adelaide 2024/25 Annual Report as contained in Attachment A to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.

For ease, Attachments A, B, C, D, E & F relating to Recommendation 1, Item 7.1, have been included at the end of this recommendation report.

3.2. Item 7.2 – Item 7.2 - Review of Council Delegations

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Resolves to grant the delegation of powers and functions of the Council as provided for in the attached instrument of delegation (Attachment A to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025).

Such powers may be further delegated by the Chief Executive Officer in accordance with section 44 and 101 of *the Local Government Act 1999* (SA) as the Chief Executive Officer sees fit, unless indicated herein or in the Schedule of conditions contained in each proposed Instrument of Delegation.

Planning, Development and Infrastructure Act 2016 (Instrument A)

2. Resolves to grant the delegation of powers and functions under the *Planning, Development and Infrastructure Act 2016* (SA), exercising the power contained in section 100 of the *Planning, Development and Infrastructure Act 2016* (SA), as provided for in the attached instrument of Delegation (Attachment A to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025) to the person occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.

Such powers and functions may be further delegated by the Chief Executive Officer in accordance with section 44 and 101 of the *Local Government Act 1999* (SA) as the Chief Executive Officer sees fit, unless indicated herein of the Schedule of Conditions contained in the proposed Instrument of Delegation.

Planning, Development and Infrastructure Act 2016 (SA) (Instrument B)

3. Resolves to grant the delegation of powers and functions under the *Planning, Development and Infrastructure Act 2016* (SA), exercising the power contained in section 100 of the *Planning, Development and Infrastructure Act 2016* (SA), as provided for in the attached instrument of Delegation (Attachment A to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025) to the person occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.

Such powers and functions may be further delegated by the Chief Executive Officer in accordance with section 100(2)(c) of the *Planning, Development and Infrastructure Act 2016* (SA) as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.

Adelaide Central Market Authority

4. Resolves to grant the delegation of powers and functions as provided for in the attached instrument of delegation (Attachment B to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025), exercising the powers contained in section 44 of the *Local Government Act 1999* (SA) to the Adelaide Central Market Authority subject to the conditions and/or limitations, if any, specified herein or in the proposed instrument of Delegation.

Adelaide Economic Development Agency

5. Resolves to grant the delegation of powers and functions as provided for in the attached instrument of delegation (Attachment C to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025), exercising the powers contained in section 44 of the *Local Government Act 1999* (SA) to the Adelaide Economic Development Agency subject to the conditions and/or limitations, if any, specified herein or in the proposed instrument of Delegation.

Road Traffic Act 1961 (SA) General Approval

6. Resolves to grant the sub-delegation of powers under the *Road Traffic Act 1961* (SA) as provided for in the attached instrument of delegation (Attachment D to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025).
7. Approves in accordance with the Instrument of General Approval and Delegation to Council (dated 22 August 2013) from the Minister for Transport and Infrastructure (General Approval), the following person(s) pursuant to Clause A.7 of the General Approval to endorse Traffic Impact Statements for the purposes of Clause A of the General Approval provided that such person(s) shall take into account the matters specified in Clause A.7 of the General Approval in respect of Traffic Impact Statements:
 - 7.1. Justine Austin
 - 7.2. Penelope Bennett
 - 7.3. Sean Howie
8. Approves, in accordance with Clause A.7 of the General Approval, that the Council is of the opinion that the following person(s) is/are experienced traffic engineering practitioner(s) for the purposes of preparing a Traffic Impact Statement as required by Clause A.7 of the General Approval:

- 8.1. Justine Austin
- 8.2. Jarrod Armitage
- 8.3. Penelope Bennett
- 8.4. Christian Bias
- 8.5. Sean Howie
- 8.6. Darren Mitchell
- 8.7. Stephanie Papandrea
- 8.8. Amy Smith
- 9. Approves, in accordance with Clause A.7 of the General Approval, that the Council is of the opinion that the following person(s) is/are experienced traffic engineering practitioner(s) for the purposes of preparing a Traffic Impact Statement as required by Clause A.7 of the General Approval (Limited to the install, removal and maintenance of On-Street parking):
 - 9.1. Aaron Barnes
 - 9.2. Shaun Coulls
- 10. Approves In accordance with Clause E.2 of the General Approval, the Council is of the opinion that the following person(s) has (have) an appropriate level of knowledge and expertise in the preparation of Traffic Management Plans:
 - 10.1. Justine Austin
 - 10.2. Jarrod Armitage
 - 10.3. Penelope Bennett
 - 10.4. Christian Bias
 - 10.5. Sean Howie
 - 10.6. Darren Mitchell
 - 10.7. Stephanie Papandrea
 - 10.8. Amy Smith

For ease, Attachments A, B, C, D & E relating to Recommendation 2, Item 7.2, have been included at the end of this recommendation report.

3.3. Item 7.3 – Review of the Behavioural Management Policy

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL
THAT COUNCIL:

- 1. Adopts the Council Member Behavioural Management Policy as contained in Attachment A to Item 7.3 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.
- 2. Authorises the Chief Executive Officer to make any minor editorial and formatting changes as required to finalise the Council Member Behavioural Management Policy as contained in Attachment A to Item 7.3 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 October 2025.

For ease, Attachment A relating to Recommendation 3, Item 7.3, has been included at the end of this recommendation report.

DATA AND SUPPORTING INFORMATION

Link 1 – City Finance and Governance Committee Agenda

ATTACHMENTS

- END OF REPORT -